**Agenda for TCLC Technical Services Committee Meeting**

**11/2/2021**

1. Keep meetings on the first Tuesday of each month from 3:30-4:30 (except maybe for January)? Other suggestions?

2. What form of meeting works best?

 Zoom (record or not record?)

 Asynchronous (emails--reply all; all-day forum with threads; any other

suggestions?)

3. Share description of job duties.

4. How do libraries handle eBooks in their ILS’s?

5. How do libraries handle course reserves for eBooks/eResources?

6. How do libraries display OER’s? Easiest way to search open access materials?

7 Volunteer for a regular minute’s taker. Where will archival minutes be stored?

8. Volunteer host for next meeting.

9. Additional questions/comments?